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| **Team \_45\_\_\_** | | **Capstone Project II**  **Minutes of Meeting #**  **120**  **Date: 08-01-2025 Time: 2:00 PM**  **Location: College** |  |  |  |  |
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| Attendees:  Non-attendees: | | Ahad Abdul  Bhavya Vaghela  Michael West  Subhan Mohammed Abdul  Abdulgafar Towolawi |  |  |  |  |
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| **Agenda** | | |  |  |  |  |
| **Item** | **Description** | | **Responsibility** | **Planned completion Date** | **Status**  **% done till date** | **Actual**  **completion**  **Date** |
| Review of previous meeting | Tech Stack decided and learning plan given. To start coding as soon as possible | | ---- | -- | - | - |
| Tasks Assigned as per previous meeting | To start coding for the project and learn the assigned languages | | Everyone | -- | 0 % | -- |
| Item # 1… | To decide new tech stack | | Everyone | -- | -- | -- |
| Item # 2… | To start coding for customer interface | | Everyone | -- | -- | -- |
| Item # 3… |  | |  |  |  |  |
| Next meeting date | Date:09-01-2025  Time: 12:00 PM  Location: College  Agenda: To plan and decide on new tech stack and assign work  **Signature:**  Team member 1: Subhan  Team member 2: Bhavya  Team member 3: Ahad  Team member 4: Michael | |  |  |  |  |

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| **Team \_45\_\_\_** | | **Capstone Project II**  **Minutes of Meeting #**  **150 minutes**  **Date: 09-01-2025 Time: 12:00 PM**  **Location: College** |  |  |  |  |
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| Attendees:  Non-attendees: | | Ahad Abdul  Abdulgafar towolawi  Bhavya Vaghela  Michael West  Subhan Mohammed Abdul  <Full names of team member/s who did NOT attend this meeting> |  |  |  |  |
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| **Agenda** | | |  |  |  |  |
| **Item** | **Description** | | **Responsibility** | **Planned completion Date** | **Status**  **% done till date** | **Actual**  **completion**  **Date** |
| Review of previous meeting | Tech Stack decided and planning started for the coding of customer interface | | Everyone | -- | - | - |
| Tasks Assigned as per previous meeting | To start coding for the project and decide on tech stack | | Everyone | 09-01-2025 | 0 % | -- |
| Item # 1… | Decided on new tech stack | | Everyone | 09-01-2025 | 100% | -- |
| Item # 2… | Planning for coding of the project | | Everyone | 09-01-2025 | 100% | -- |
| Item # 3… |  | |  |  |  |  |
| Next meeting date | Date:15-01-2025  Time: 2:00 PM  Location: College  Agenda: To review coding work  **Signature:**  Team member 1: Subhan  Team member 2: Bhavya  Team member 3: Ahad  Team member 4: Michael  Team member 5: Abdulgafar | |  |  |  |  |

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| **Team \_45\_\_\_** | | **Capstone Project II**  **Minutes of Meeting #**  **100 minutes**  **Date: 16-01-2025 Time: 12:00 PM**  **Location: College** |  |  |  |  |
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| Attendees:  Non-attendees: | | Ahad Abdul  Abdulgafar towolawi  Bhavya Vaghela  Michael West  Subhan Mohammed Abdul  <Full names of team member/s who did NOT attend this meeting> |  |  |  |  |
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| **Agenda** | | |  |  |  |  |
| **Item** | **Description** | | **Responsibility** | **Planned completion Date** | **Status**  **% done till date** | **Actual**  **completion**  **Date** |
| Review of previous meeting | Tech Stack decided and planning started for the coding of customer interface | | Everyone | -- | - | - |
| Tasks Assigned as per previous meeting | To start coding for the project | | Everyone | 09-01-2025 | 0 % | 15-01-2025 |
| Item # 1… | Review code done for the project | | Bhavya, Ahad, Mike | 16-01-2025 | 100% | 15-01-2025 |
| Item # 2… | Finding bugs and to code the rest | | Everyone | 16-01-2025 | 100% | 15-01-2025 |
| Item # 3… |  | |  |  |  |  |
| Next meeting date | Date:18-01-2025  Time: 2:00 PM  Location: Zoom  Agenda: To review coding and code the rest  **Signature:**  Team member 1: Subhan  Team member 2: Bhavya  Team member 3: Ahad  Team member 4: Michael  Team member 5: Abdulgafar | |  |  |  |  |

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| **Team \_45\_\_\_** | | **Capstone Project II**  **Minutes of Meeting #**  **90 minutes**  **Date: 18-01-2025 Time: 2:00 PM**  **Location: Zoom** |  |  |  |  |
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| Attendees:  Non-attendees: | | Ahad Abdul  Abdulgafar towolawi  Bhavya Vaghela  Michael West  Subhan Mohammed Abdul  <Full names of team member/s who did NOT attend this meeting> |  |  |  |  |
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| **Agenda** | | |  |  |  |  |
| **Item** | **Description** | | **Responsibility** | **Planned completion Date** | **Status**  **% done till date** | **Actual**  **completion**  **Date** |
| Review of previous meeting | Code review and code the rest | | Everyone | 19-01-2025 | 60% | 18-01-2025 |
| Tasks Assigned as per previous meeting | Coding customer interface | | Subhan, Bhavya, Abdulgafar | 19-01-2025 | 60 % | 18-01-2025 |
| Item # 1… | Coding customer interface | | Subhan, Bhavya, Abdulgafar, Ahad | 19-01-2025 | 90% | 18-01-2025 |
| Item # 2… | Plan coding Service Provider and admin Interface | | Everyone | 19-01-2025 | 0% | -- |
| Item # 3… | Testing for customer interface and fixing bugs | | Michael and Subhan | 19-01-2025 | 20% | 22-01-2025 |
| Next meeting date | Date:22-01-2025  Time: 2:00 PM  Location: College  Agenda: To review coding work  **Signature:**  Team member 1: Subhan  Team member 2: Bhavya  Team member 3: Ahad  Team member 4: Michael  Team member 5: Abdulgafar | |  |  |  |  |

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| **Team \_45\_\_\_** | | **Capstone Project II**  **Minutes of Meeting #**  **120**  **Date: 22-01-2025 Time: 2:00 PM**  **Location: College** |  |  |  |  |
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| Attendees:  Non-attendees: | | Ahad Abdul  Abdulgafar towolawi  Bhavya Vaghela  Michael West  Subhan Mohammed Abdul |  |  |  |  |
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| **Agenda** | | |  |  |  |  |
| **Item** | **Description** | | **Responsibility** | **Planned completion Date** | **Status**  **% done till date** | **Actual**  **completion**  **Date** |
| Review of previous meeting | Code review and code the rest and testing | | Everyone | 19-01-2025 | 60% | 18-01-2025 |
| Tasks Assigned as per previous meeting | Coding customer interface and testing and fixing bugs | | Michael and Subhan | 22-01-2025 | 60 % | 22-01-2025 |
| Item # 1… | Testing Customer interface and fixing bugs | | Subhan and Michael | 19-01-2025 | 90% | 25-01-2025 |
| Item # 2… | Coding Service Provider and admin Interface | | Abdulgafar and Ahad | 19-01-2025 | 10% | 27-02-2025 |
| Item # 3… | Start Working on Project Report | | Bhavya and Ahad | 25-01-2025 | 20% | 25-01-2025 |
| Next meeting date | Date:23-01-2025  Time: 12:00 PM  Location: College  Agenda: To complete testing and project plan summary  **Signature:**  Team member 1: Bhavya  Team member 2: Ahad  Team member 3: Michael  Team member 4: Abdulgafar | |  |  |  |  |

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| **Team \_45\_\_\_** | | **Capstone Project II**  **Minutes of Meeting #**  **120**  **Date: 29-01-2025 Time: 2:00 PM**  **Location: College** |  |  |  |  |
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| Attendees:  Non-attendees: | | Abdulgafar towolawi  Michael West  Subhan Mohammed Abdul  Bhavya Vaghela  Ahad Abdul |  |  |  |  |
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| **Agenda** | | |  |  |  |  |
| **Item** | **Description** | | **Responsibility** | **Planned completion Date** | **Status**  **% done till date** | **Actual**  **completion**  **Date** |
| Review of previous meeting | Testing and fixing bugs | | Subhan and Michael | 23-01-2025 | 90% | 25-01-2025 |
| Tasks Assigned as per previous meeting | testing and fixing bugs and completing project report | | Michael and Subhan and Bhavya | 23-01-2025 | 80 % | 25-01-2025 |
| Item # 1… | Testing Customer interface and fixing bugs | | Subhan, Abdulgafar and Michael | 23-01-2025 | 90% | 25-01-2025 |
| Item # 2… | Start Coding Service Provider and admin Interface | | Abdulgafar and Ahad | 25-01-2025 | 20% | 27-02-2025 |
| Item # 3… | Completing Project Report | | Bhavya and Ahad | 25-01-2025 | 100% | 25-01-2025 |
| Next meeting date | Date:30-01-2025  Time: 12:00 PM  Location: College  Agenda: To complete testing and 40% coding of other interfaces  **Signature:**  Team member 1: Subhan  Team member 2: Michael  Team member 3: Abdulgafar | |  |  |  |  |

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| **Team \_45\_\_\_** | | **Capstone Project II**  **Minutes of Meeting #**  **120**  **Date: 30-01-2025 Time: 10:00 AM**  **Location: College** |  |  |  |  |
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| Attendees:  Non-attendees: | | Abdulgafar towolawi  Michael West  Subhan Mohammed Abdul  Bhavya Vaghela  Ahad Abdul |  |  |  |  |
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| **Agenda** | | |  |  |  |  |
| **Item** | **Description** | | **Responsibility** | **Planned completion Date** | **Status**  **% done till date** | **Actual**  **completion**  **Date** |
| Review of previous meeting | Completing Project Report and testing for user interface | | Bhavya and Ahad | 25-01-2025 | 100% | 29-01-2025 |
| Tasks Assigned as per previous meeting | testing and fixing bugs for user interface and start coding for service provider | | Michael ,Subhan and Bhavya | 25-01-2025 | 80 % | 31-01-2025 |
| Item # 1… | Final checkup for user interface | | Bhavya | 25-01-2025 | 100% | 31-01-2025 |
| Item # 2… | Start Coding Service Provider and admin Interface | | Abdulgafar, Subhan and Ahad | 25-01-2025 | 20% | 31-02-2025 |
| Item # 3… |  | |  |  |  |  |
| Next meeting date | Date:05-02-2025  Time: 12:00 PM  Location: College  Agenda: To complete testing and 40% coding of other interfaces  **Signature:**  Team member 1: Bhavya  Team member 2: Ahad  Team member 3: Michael  Team member 4: Abdulgafar  Team member 5: Subhan | |  |  |  |  |

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| **Team \_45\_\_\_** | | **Capstone Project II**  **Minutes of Meeting #**  **120**  **Date: 06-02-2025 Time: 10:00 AM**  **Location: College** |  |  |  |  |
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| Attendees:  Non-attendees: | | Abdulgafar towolawi  Michael West  Subhan Mohammed Abdul  Bhavya Vaghela  Ahad Abdul |  |  |  |  |
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| **Agenda** | | |  |  |  |  |
| **Item** | **Description** | | **Responsibility** | **Planned completion Date** | **Status**  **% done till date** | **Actual**  **completion**  **Date** |
| Review of previous meeting | Start coding for user interface | | Subhan, Ahad and Abdulgafar | 25-01-2025 | 100% | 31-01-2025 |
| Tasks Assigned as per previous meeting | Start coding for user interface | | Subhan, Ahad and Abdulgafar | 25-01-2025 | 100 % | 31-01-2025 |
| Item # 1… | Coding for service provider interface | | Everyone | 15-02-2025 | 40% | ---------- |
| Item # 2… | Planning for service provider coding | | Everyone | 31-01-2025 | 50% | 31-02-2025 |
| Item # 3… |  | |  |  |  |  |
| Next meeting date | Date:13-02-2025  Time: 1:00 PM  Location: College  Agenda: To complete coding for service provider  **Signature:**  Team member 1: Bhavya  Team member 2: Ahad  Team member 3: Michael  Team member 4: Abdulgafar  Team member 5: Subhan | |  |  |  |  |